

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

Meeting No. 182
August 10, 2006

1.0 CALL TO ORDER/ROLL CALL

Vice Chair Gordon called the meeting to order at 7:00 p.m. Roll call was taken.

James Janz - Atherton
Sepi Richardson - Brisbane
Rosalie O'Mahony - Burlingame
Linda Koelling - Foster City
Marina Fraser - Half Moon Bay
Tom Kasten - Hillsborough
Kelly Fergusson - Menlo Park (7:05)
Diane Howard - Redwood City
Irene O'Connell - San Bruno
San Carlos - Bob Grassilli
Carole Groom - San Mateo
Karyl Matsumoto - South San Francisco
Deborah Gordon - Woodside

Absent:

Belmont
Colma
Daly City
East Palo Alto
Millbrae
Pacifica
Portola Valley
County of San Mateo

Others:

Richard Napier, Executive Director - C/CAG
Nancy Blair, Administrative Assistant - C/CAG
Miruni Soosaipillai, C/CAG - Legal Counsel
Walter Martone, C/CAG
Sandy Wong, C/CAG
Tom Madalena, C/CAG
John Hoang, C/CAG
Dave Carbone, C/CAG
Brian Lee, San Mateo County - Public Works
Pat Dixon, SMCTA - CAC
Ray Razavi, South San Francisco - City Engineer
Debra Auker, City of Half Moon Bay

Christine Maley-Grubl, Executive Director, Peninsula Congestion Relief Alliance
Jim Bigelow, Redwood City/San Mateo County Chamber, Menlo Park Chamber
Duane Bay, Director, San Mateo Department of Housing

2.0 Public Comments

Jim Bigelow, representing the Redwood City/San Mateo County Chamber and Menlo Park Chamber, attended the CALTRAINS JPB meeting on 8/3/06 and noted CALTRAIN staff have been working hard to come up with the new project 2025. This new project takes CALTRAIN from a heavy rail system into a light rail rapid type system. He encouraged the Board to have CALTRAIN staff give a presentation on what they are looking at in finalizing the plan towards the end of the year.

4.0 CONSENT AGENDA

Board Member Richardson MOVED approval of Consent Items 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8, 4.10, and 4.11. Board Member Koelling SECONDED. **MOTION CARRIED** 13-0.

- 4.1 Review and approval of the Minutes of Regular Business Meeting No. 181 dated June 8, 2006.
APPROVED
- 4.2 Review and approval of potential candidate projects for the Corridor Mobility Improvement Account (CMIA) component of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (subject to approval by the voters in November 2006).
APPROVED
- 4.4 Review and approval of Resolution 06-21 authorizing the C/CAG Chair to execute an amendment to the agreement with Hexagon Transportation Consultants increasing the maximum amount by \$162,451 to perform travel forecasting services for the Transportation Authority, that will be cost reimbursed, for the following projects:
APPROVED
- Willow-U.S. 101 Interchange Project
 - Transportation Authority Strategic Plan Update
- 4.5 Review and approval of Resolution 06-22 authorizing the C/CAG Chair to execute an agreement with the County of San Mateo for construction contract administration to install ramp metering equipment at the US 101/Willow Road Separation and to reimburse the County of San Mateo the local share of project cost not to exceed \$82,000.
APPROVED
- 4.6 Review and approval of an amendment to the C/CAG Bylaws changing the name of the Congestion Management & Air Quality Committee (CMAQ) to the Congestion Management & Environmental Quality (CMEQ) Committee.
APPROVED
- 4.7 Review and approval of the Quarterly Investment Report and the authorization of staff to open an investment account with the San Mateo County Investment Pool.
APPROVED
- 4.8 Review and approval of the Abandoned Vehicle Abatement (AVA) Program Reports for the Second Quarter FY 05-06 ending December 31, 2005 and the Third Quarter FY 05-06 ending March 31, 2006.
APPROVED
- 4.10 Acceptance of the Amicus Brief for the NPDES Stormwater Pollution Prevention Program (STOPPP) transmitted in accordance with the C/CAG Board approved Legislative Delegation process.
APPROVED
- 4.11 Review and approval of Resolution 06-25 authorizing the C/CAG Executive Director to submit a

proposal to the Bay Area Air Quality Management District for \$46,200 to pay the incremental cost of two compressed natural gas (CNG) shuttle buses that can subsequently be converted to operate on a CNG and Hydrogen blended fuel. APPROVED

Items 4.3, 4.9, and 4.12 were removed from the Consent Calendar.

- 4.3 Review and approval of Resolution 06-20 authorizing the execution of an agreement with the Peninsula Traffic Congestion Relief Alliance for the support of an employer-based shuttle program in the City of South San Francisco for a maximum amount of \$110,000. APPROVED

Board Member Kasten MOVED to approve Item 4.3 and asked C/CAG staff to look into whether they are comfortable with the present \$1,000,000 liability insurance compared to what is happening in the courts today. Board Member O'Mahony SECONDED. **MOTIONED CARRIED** 13-0.

- 4.9 Review/ Approval of (1) Resolution 06-23, to accept a grant offer of \$300,000 and related assurances and conditions from the Federal Aviation Administration (FAA) for the purpose of preparing a land use compatibility study for the Environs of San Francisco International Airport, per the relevant provisions of Section 160 of *Vision 100 - Century of Aviation Reauthorization Act* and (2) Resolution 06-24 to authorize C/CAG staff to initiate an RFQ/RFP process to select a qualified consultant(s) to assist C/CAG staff in the preparation of the above-referenced land use study. APPROVED

C/CAG staff submitted the grant application materials to the FAA in January 2006. In response, the FAA has made a grant offer to the C/CAG Board that indicates the FAA has allocated \$300,000 under the Fiscal Year 2006 Airport Improvement Program (AIP) to fund the project. It is important to note that C/CAG is the first unit of local government in the country to apply for and receive a grant under the *Vision 100* Section 160 program. Much of the funding will be spent on consultant assistance to prepare the land use study.

Board Member O'Mahony MOVED to approve Item 4.9. Board Member Howard SECONDED. **MOTIONED CARRIED** 13-0.

- 4.12 Review and approval of Samceda workshop contract for two workshops at \$7,500 per meeting for a total of \$15,000. APPROVED

As part of the El Camino Real Incentive Program, a workshop was held and organized by SAMCEDA on 5/17/06, with a second workshop to be given at a later date. SAMCEDA has agreed to the final cost of \$15,000 for two workshops. Staff will provide minutes and attendance from the first workshop.

C/CAG Board Member Matsumoto MOVED to approve Item 4.9. Board Member Howard SECONDED. **MOTIONED CARRIED** 13-0.

5.0 REGULAR AGENDA

- 5.1 Review and approval of C/CAG Legislative update and potential positions on various Propositions. (A position may be taken on any legislation, including legislation not previously identified.) APPROVED

a) Proposition 1A – Transportation Funding Protection (support)

Board Member Kasten MOVED to accept the Legislative Committee's recommendation.
Board Member Koelling SECONDED. **MOTIONED CARRIED** 13-0.

- b) Proposition 1B – Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (support)

Board Member O'Mahony MOVED to accept the Legislative Committee's recommendation.
Board Member O'Connell SECONDED. **MOTIONED CARRIED** 13-0.

- c) Proposition 1C – Housing and Emergency Shelter Trust Fund Act of 2006 (support)

It was noted the Legislative Committee voted in favor with one member abstaining.

Board Member Kasten MOVED to accept the Legislative Committee's recommendation.
Board Member Janz SECONDED. **MOTIONED CARRIED** 13-0-1. Board Member O'Mahony Abstained.

- d) Proposition 1C – Housing and Emergency Shelter Trust Fund Act of 2006 (support)

Board Member Howard MOVED to accept the Legislative Committee's recommendation.
Board Member O'Mahony SECONDED. **MOTIONED CARRIED** 13-0.

- e) Proposition 84 – Water Quality, Safety and Supply. Flood Control. Natural Resource Protection. Park Improvements. Bonds. Initiative Statute (no position)

Board Member Kasten MOVED to accept the Legislative Committee's recommendation.
Board Member Koelling SECONDED. **MOTIONED CARRIED** 13-0.

- f) Proposition 90 – Government Acquisition, Regulation of Private Property. Initiative Constitutional Amendment (oppose)

Board Member Howard MOVED to accept the Legislative Committee's recommendation.
Board Member O'Mahony SECONDED. **MOTIONED CARRIED** 13-0.

- 5.2 Review and approval of Resolution 06-28 to adopt the Policy on Traffic Impact Analysis (TIA) to determine traffic impacts on the Congestion Management Program (CMP) roadway network resulting from roadway changes, general plan updates, and land use development projects. **APPROVED**

Introduced as an information item at the 12/8/05 C/CAG Board meeting, staff was asked to distribute the Draft Policy to cities/County for comments. The policy has since been reformatted for easier reading. The TAC and CMAQ approved the final changes, with CMAQ directing staff to encourage local jurisdictions to provide incentive to increase densities in select locations that will cumulatively enhance the viability of improved transit service.

The City of San Mateo requested last minute changes to the language of the policy.

Board Member Howard MOVED to accept the Policy on Traffic Impact Analysis with the change that C/CAG add the suggested changes that were mentioned on Page 3 of 14, on Page 5 of 14, and the first sentence on Page 4 of 14 "This policy does not prohibit a local jurisdiction from mitigating impacts on local streets that result from congestion on a CMP roadway." Board Member Koelling SECONDED. **MOTION CARRIED** 13-0.

- 5.3 Review and approval of C/CAG role in facilitating and supporting a Sub-regional Housing Needs Allocation Process (RHNA) within San Mateo County. **APPROVED**

As of 7/31/06, 16 cities representing 62% of the population have adopted resolutions authorizing them to become members of a countywide sub-region, an entity that would locally administer a sub-regional housing needs allocation process. The remaining five jurisdictions are expected to follow. This would be the first group in the Bay Area to make use of State legislation allowing cities and counties to form a sub-region to plan how to accommodate State requirements to develop housing for population growth.

Duane Bay, Director, San Mateo Department of Housing provided information and answered questions.

Board Member O'Connell MOVED to approve Item 5.3. Board Member Koelling SECONDED. **MOTIONED CARRIED** 13-0.

- 5.4 Review and approval of Resolution 06-26 authorizing the programming of \$1,544,000 in Federal STP/CMAQ funds as follows: \$1,500,000 for the Highway 92 and Main Street project cost increase in the City of Half Moon Bay; \$44,000 for an appropriate project as determined by the C/CAG Executive Director **APPROVED**

The construction contract for the Hwy 92 and Main street improvement project in Half Moon Bay has a shortfall of \$4,500,000. It was recommended to have this cost increase be shared equally by the City of Half Moon Bay, C/CAG, and San Mateo County Transportation Authority (SMCTA) at \$1,500,000 each.

Board Member O'Mahony MOVED to approve the \$1,500,000 STP money and the \$44,000 CMAQ for the project in Half Moon Bay. Board Member Richardson SECONDED. **MOTIONED CARRIED** 13-0.

- 5.5 Review and approval of Resolution 06-27 authorizing the C/CAG Executive Director to negotiate an agreement with Parking Company of America (PCA) to implement a demonstration shuttle service for the Coastsides for an amount not to exceed \$153,956.38 through December 31, 2006, and authorize the C/CAG Chair to execute said agreement subject to approval as to form by C/CAG Legal Counsel. **APPROVED**

On 6/8/06 the Board authorized \$160,000 for the implementation of an emergency shuttle service to address the severe traffic congestion resulting from the closure of Route 1 at Devil's Slide. CALTRANS repaired and reopened the road to commuter traffic effective 8/04/06 (two months ahead of schedule). Steps were immediately taken to cancel the new shuttle service. Resolution 06-27 would allow the remainder of the funds, \$153,956.38, to be used for a demonstration shuttle program serving the Coastsides.

Board Member Janz MOVED to approve Item 5.5. Board Member Fergusson SECONDED. **MOTIONED CARRIED** 13-0.

- 5.6 Review and Approval of policy for the performance evaluation and compensation of the Executive Director. **APPROVED**

The Compensation Committee recommended a policy for the performance review and compensation for the C/CAG Executive Director. The intention of the policy is to establish fairness and continuity

in performance review and setting compensation. Within the policy is the creation of a committee; therefore, special voting procedures are required.

Board Member Kasten MOVED to approve Item 5.6. Member O'Connell SECONDED.

A Super Majority Vote was taken by roll call. **MOTION CARRIED** 13-0. Results: 13 Agencies approving. This represents 62% of the Agencies representing 60% of the population..

6.0 COMMITTEE REPORTS

6.1 Committee Reports (oral reports).

None.

6.2 Chairperson's Report.

None.

7.0 EXECUTIVE DIRECTOR'S REPORT

The C/CAG packet is now being mailed with the Communications separated from the reports.

On the Finance Management Report, there is a negative balance in Fund 25 because the transfers have not been made from the prior years. The usual practice is to wait until all the expenses have been paid, and then the transfers are made. This will correct the balance. We are currently in the process of going through the year-end report. The first draft will be provided at the September C/CAG meeting.

The AB 1546 program; in May 2006 the Board authorized staff to look for opportunities to get State funding and partner in various ways. Unfortunately, the RFP that came out was not positive, staff had limited options. They very much wanted a commercial-type approach. Staff looked into the possible options of working with Menlo Park, the airport, and PG&E. C/CAG's consultant advised staff to go with PG&E, as it was the best opportunity. PG&E did get some funding. C/CAG's commitment was \$270,000 from C/CAG. C/CAG is still looking to do something with Menlo Park and the airport.

8.0 COMMUNICATIONS - Information Only

8.1 Letter from Tom Madalena, C/CAG Staff, to Deanna Chow, Sr. Planner, City of Menlo Park, dated 6/31/06. Re: 321 Middlefield Road Project.

8.2 Letter from David Carbone, C/CAG ALUC Staff, to Tom Passanisi, Principal Planner, City of Redwood City, dated 6/01/06. Re: C/CAG Airport Land Use Committee (ALUC) Comments on a Notice of Preparation (NOP) of a Draft Environmental Impact Report (DEIR) for the Redwood City Downtown Precise Plan.

8.3 Letter from Richard Napier, Executive Director - C/CAG, to Judy Williams, Executive Administrator, Sustainable San Mateo County, dated 6/05/06. Re: Sustainable San Mateo County

2006 Report Card.

- 8.4 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Wesley Chesbro, California State Senate, dated 6/08/06. Re: SB 1225 - Support.
- 8.5 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Christine Kehoe, California State Senate, dated 6/08/06. Re: Opposition for SB 1627.
- 8.6 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to US Senator Dianne Feinstein, US Senator Barbara Boxer, US Congresswoman Anna Eshoo, US Congressman Tom Lantos, and US Congressman James Sensenbrenner, dated 6/08/06. Re: Support for HR 5417 - Telecommunications Reform.
- 8.7 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Jackie Speier, California State Senate, dated 6/08/06. Re: AB 2987 - Oppose. Letter also sent to Honorable Joseph Simitian.
- 8.8 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Martha Escutia, Chair, Senate Energy, Utilities & Communications Committee, dated 6/08/06. Re: AB 2987 (Núñez/Levine), as amended 5/31/06: Cable and Video Service - Notice of Opposition.
- 8.9 Letter from Honorable Phillip E. Mathewson, Mayor, City of Belmont, to Honorable Martha Escutia, Chair, Senate Energy, Utilities & Communications Committee, dated 6/08/06. Re: AB 2987 (Núñez/Levine), as amended 5/31/06: Cable and Video Service - Notice of Opposition.
- 8.10 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Dianne Feinstein, United States Senate, dated 6/08/06. Re: Opposition for S 2686 - Telecommunications Reform. Letter also sent to Honorable Barbara Boxer and Honorable Ted Stevens.
- 8.11 Letter from Honorable James M. Vreeland Jr., C/CAG Chair, to Honorable Tom Lantos, U.S. Congress, dated 6/08/06. Re: Concerns with HR 5252 - Telecommunications Reform. Letter also sent to Honorable Anna Eshoo.
- 8.12 Letter from Richard Napier, Executive Director - C/CAG, to James Corless, Metropolitan Transportation Commission, dated 6/15/06. Re: Support for the Daly City Mission Street Pedestrian/ Transit Improvements TLC Proposal.
- 8.13 Letter from Tom Madalena, C/CAG Staff, to Susy Kalkin, Principal Planner, City of South San Francisco, dated 6/19/06. Re: TDM Plan - 681 Gateway Boulevard Project.
- 8.14 Letter from Honorable Deborah Gordon, C/CAG Vice Chair, to Juliet E. Cox, Attorney at Goldfarb and Lipman, dated 6/20/06. Re: Legislative Committee Presentation on Eminent Domain.
- 8.15 Letter from Richard Napier, Executive Director - C/CAG, to James Corless, Metropolitan Transportation Commission, dated 6/21/06. Re: City of Redwood City Transportation for Livable Communities El Camino Real Funding Application.
- 8.16 Letter from Richard Napier, Executive Director - C/CAG, to James Corless, Metropolitan Transportation Commission, dated 6/22/06. Re: City of Menlo Park Transportation for Livable

Communities El Camino Real Funding Application.

- 8.17 Letter from Richard Napier, Executive Director - C/CAG, to James Corless, Metropolitan Transportation Commission, dated 6/22/06. Re: City of Belmont Transportation for Livable Communities El Camino Real Funding Application.
- 8.18 Letter from Richard Napier, Executive Director - C/CAG, to the Members of the California State Legislature, dated 6/29/06. Re: Preliminary Report on the Implementation of the Vehicle Fee for Congestion and Stormwater Management Programs in San Mateo County in Accordance with California Government Code Section 65089.11.ET.SEQ.
- 8.19 Letter from Tom Madalena, C/CAG Staff, to Steve Carlson, Sr. Planner, City of South San Francisco, dated 7/17/06. Re: Home Depot Project Transportation Demand Management Plan.
- 8.20 Letter from Richard Napier, Executive Director - C/CAG, to Honorable Tom Harman, California State Senate, dated 7/18/06. Re: Congratulations on Election to the California Senate.

9.0 MEMBER COMMUNICATIONS

None.

10.0 ADJOURN

Meeting adjourned 8:43 p.m.